**Graduate Student**

San Diego, CA 92182 • (619) 594-6851 • student@sdsu.edu • LinkedIn Vanity URL

# Education

**Master of Science in Accountancy** May 2019

Charles W. Lamden School of Accountancy **CPA Eligible:** Aug 2019

San Diego State University

**GPA: 3.60**

**Bachelor of Science in Communications** May 2015

San Diego State University

**GPA: 3.75**

# Relevant Experience

*Junior Financial Analyst*  7/2015 – Present

**Accurate Financial,** San Diego, CA

* Assist with streamlining spending analysis to a more accurate, efficient, and automated process.
* Identify operational process inefficiencies and recommend improvements resulting in a 5% increase in productivity.
* Design and create weekly and monthly spending reports.
* Supply necessary industry and market research to target 10 new businesses weekly.
* Execute and report variance and gap analysis to management bi-monthly.
* Audit internal financial processes on a quarterly basis.
* Create monthly PowerPoint presentations illustrating business performance and goals.

*Tax Preparer Volunteer*3/2014 – 7/2015

**Volunteer Individual Tax Assistance,** San Diego, CA

* Provided income tax consultation to taxpayers, assisting 50+ low-income working families to complete and submit taxes before deadlines.
* Prepared and computed tax returns consistently keeping clients’ taxes to a minimum.

*Student Accountant Intern* 6/2013 – 6/2014

**San Diego State University,** San Diego, CA

* Regularly reconciled three bank accounts and processed 150+ invoices per week using QuickBooks.
* Audited documents to include expense reports, invoices, and check requests for payment.
* Posted payments to client accounts and maintained detailed client balance reports.
* Entered new client information into database and prepared legal and fee files.

# Leadership Experience

*Business Liaison* 8/2015 – 12/2015

**Student Accounting Society,** San Diego, CA

* Developed campaign that increased student membership by 30%.
* Organized Meet the Firms in collaboration with the School of Accountancy and Career Services, resulting in 20+ employer and 100+ student participation.
* Organized and participated in over 40 hours of community service with a school reading program.

# Membership

The Professional Accounting Society of America 07/2015 – Present

Beta Alpha Psi, SDSU 01/2015 – Present

Association of Latino Processionals for America (ALPFA), SDSU 08/2014 – 06/2015