Executive Office of the President  
Office of Administration  
Fall Student Internship Program  
September 8, 2020 - December 4, 2020

Introduction to the Executive Office of the President, Office of Administration

The Executive Office of the President (EOP) is comprised of eleven Components: The White House Office, Executive Residence, Office of the Vice President, Office of the United States Trade Representative, Office of Science and Technology Policy, Office of the National Drug Control Policy, Office of Management and Budget, Office of Administration, National Security Council, Council on Environmental Quality, and Council of Economic Advisers. Within the EOP, the Office of Administration (OA) assists the other ten Components in fulfilling their missions by providing a myriad of services ranging from financial management, information technology design & support, human resources management, library & research services, legal services, facility design & maintenance and security.

Internship Information

The OA internship program is available to dedicated and enthusiastic students enrolled in a variety of educational institutions (ranging from community college to law school) and studying a wide range of subjects. OA Interns support the operations of the EOP and gain a perspective of employment within the federal government. Although unpaid, working for EOP/OA compensates for this fact by providing prospective interns an opportunity, unrivaled in its uniqueness, to work in this branch of government. The chance to work and attend events held in and around the White House campus are invaluable experiences and create life-long memories.

Application Period

Apply here by 11:59 p.m. on June 22, 2020.

Basic Key Requirements

• Must be 18 years of age or older  
• Must be a citizen of the United States of America  
• Be registered with Selective Service (males only)  
• Obtain a favorable security determination and pass a pre-employment drug test  
• Must have a 3.0 GPA  
• Must be enrolled in a degree seeking academic program throughout the internship

For more information contact OAInternProgram@oa.eop.gov